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**DRAFT CORPORATE PLAN 2022–2025 and 2022-23 DRAFT BUDGET  
PROPOSALS**

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**Appendix 11 is exempt from publication because it contains information of the kind described in paragraphs 14 and 21 of parts 4 and 5 of Schedule 12A to the Local Government Act 1972.**

**Purpose of Report**

1. The Council's Constitution allows Scrutiny Committees to consider the draft Cabinet budget proposals prior to their consideration by the Cabinet and Full Council.
2. This report provides Members with context for the scrutiny of those sections of the Council's draft Corporate Plan 2022-2025 and draft 2022/23 Budget Proposals that relate to the portfolios and service areas that fall within the remit of this Committee.
3. **Appendix 11** is exempt from publication and relates to a range of fees and charges for 2022/23. Members will need to decide if they have any questions that they would like to ask on the proposals contained in **Appendix 11**. Should Members wish to ask any questions on the proposals contained within **Appendix 11** then the meeting will need to be temporarily closed so that scrutiny is undertaken in a closed session.
4. The scope of the scrutiny is as follows:
  - the relevant sections of the Corporate Plan;
  - the relevant Budgetary Proposals and their alignment with the Corporate Plan – to test whether they support delivery of the aims and priorities detailed in the Corporate Plan;
  - the relevant Budgetary Proposals in terms of potential impact on service delivery, service users and citizens of Cardiff; and the achievability and deliverability of the proposed savings.

For Members information, the letter sent to Cabinet following this Committee's 2021 budget meeting can be found [here](#).

5. The Cabinet will consider the Scrutiny Committee's comments and recommendations prior to finalising their budget proposals. The draft Cabinet budget proposals will be taken to the Cabinet Meeting on 24 February 2022 for agreement, and at this meeting, a formal decision will also be taken determining the Cabinet's budget recommendations for consideration by Council, at its meeting on 3 March 2022.

### **Structure of Meeting**

6. At the start of the meeting the following Cabinet Member and officers will give a short presentation providing a **corporate overview** of the 2022-23 Budget Proposals as they impact on the Committee's terms of reference, and to answer any general questions arising:
  - Cllr Chris Weaver (Cabinet Member for Finance, Modernisation and Performance)
  - Chris Lee (Corporate Director, Resources)
  - Ian Allwood (Head of Finance)
  - Julie Richards (Operational Manager, Budget Strategy & Financial Planning)
7. The meeting will then be structured by **Cabinet Member**, as follows:
  - **Planning, Transport & Environment Directorate proposals relevant to** – Cllr Caro Wild, Cabinet Member – Strategic Planning & Transport
  - **Planning, Transport & Environment Directorate and Recycling & Neighbourhood Services proposals relevant to** Cllr Michael Michael, Cabinet Member – Clean Streets, Recycling & Environment

### **Structure of Papers**

8. Attached to this report, Members will find a copy of relevant sections of the draft Corporate Plan 2022 – 2025 and draft budget proposals 22/23 that fall within this Committee's remit which Members may wish to scrutinise during the meeting.

In line with the structure of the meeting, the Appendices to this report have been colour coded as follows:

- a. **Shaded blue**– Planning, Transport & Environment Directorate proposals that fall under *Cllr Wild's* portfolio within this Committee's terms of reference.
- b. **Shaded green** - Planning, Transport & Environment Directorate & Neighbourhood Services proposals that fall under *Cllr Michael's* portfolio within this Committee's terms of reference.
- c. Shaded **orange** - priorities that are shared across Cabinet Members portfolios.

Please note that lines highlighted in **grey** are not applicable to this Scrutiny Committee.

9. These papers include:

**Appendix 1** - Draft Corporate Plan 2022-25 extract, containing sections relevant to Environmental Scrutiny Committee

**Appendix 2** - 2021/22 Budget Savings Position as of Month 9, December 2021.

**Appendix 3** – Controllable Budgetary Analysis 2021/22 – Planning, Transport & Environment

**Appendix 4** - Controllable Budgetary Analysis 2021/22 Recycling and Neighbourhood Services

**Appendix 5** – Directorate Budget Savings Draft Proposals 2022/23

**Appendix 6** - Financial Pressures, Commitment, Realignments and Capital Ambition Policy Growth 2022/23

**Appendix 7** – Earmarked Reserves 2022-23

**Appendix 8** - Capital Programme

**Appendix 9** - Employee Implications of 2022/23 Budget

**Appendix 10** - Fees and Charges – General

**Appendix 11** – Fees and Charges - Confidential

**Appendix 12** - Budget Consultation Report

8. For Members information and to aid their understanding, below is a brief description of each Appendix:

**Appendix 1:** an extract of the Draft Corporate Plan 2022-2025 relevant to this Committee.

**Appendix 2;** provides a summary on the 2021/22 efficiency savings as of Month 9 (December 2021). Members are to note the inclusion of this Appendix is to serve as insight into if the previous budget savings were achieved. The purpose of this is to provide Members with key context and aid understanding, and consideration, of savings achievability.

**Appendix 3 and 4:** provides a summary of the service areas' relevant to this Committee's spend during 2021/22 (Net Column) which has helped inform the 2022/23 budget proposals (Proposed Savings Column). It is for Members to note that the figures contained within brackets on these tables signify a negative figure. Each line is coded alphabetically (on the far left) and the letters correspond to the column (headed 'X-REF') on the Savings Proposals spreadsheet (**Appendix 5**)

**Appendix 5** provides details of the draft savings proposals relevant to the Environmental Scrutiny Committee.

**Appendix 6** highlights areas to receive income, or realignment due to known financial pressures.

**Appendix 7** provides a summary, setting out allocations of money the Council has reserved for specific purpose.

**Appendix 8** provides a summary of the Capital Programme and its resources, along with an overview of its indicative spend 2022-27.

**Appendix 9** provides a summary of the impact on employment posts relevant to Environmental Scrutiny Committee.

**Appendix 10** provides a summary of General Fees and Charges.

**Appendix 11** sets out exempt Fees and Charges.

**Appendix 12** the Budget Consultation Report

## **Background and Context**

### **COVID-19**

9. The COVID-19 pandemic and associated public health measures have had significant financial implications for the Council, both in terms of additional costs and loss of income. During 2020/21, the Welsh Government put in place a COVID-19 Hardship Fund to support Local Authorities in managing additional costs and income loss directly resulting from the pandemic. The table below summarises the level of support the Council has required from the Fund to date.

	<b>Additional Expenditure £000</b>	<b>Income Loss £000</b>	<b>Total £000</b>
2020/21	47,704	38,155	<b>85,859</b>
2021/22 (M1-9)*	21,235	12,955	<b>34,190</b>
<b>TOTAL</b>	<b>68,939</b>	<b>51,110</b>	<b>120,049</b>

10. The fund has been extended until the end of the 2021/22 financial year, but will not be in place during 2022/23. This represents a significant financial risk to the Council and the 2022/23 Budget will need to be sufficiently robust to ensure that the Council can continue to cope with COVID-19 related financial pressures without recourse to external support.

### **Local Government Financial Settlement**

11. The Local Government Financial Settlement is a key factor in drafting the budget. Due to the timing of the UK Budget, which took place in late October, the Provisional Settlement was not received until the 21st December 2021, with the Final Local Government Settlement due for publication on 2nd March 2022. This means that the Revenue Budget set out in this report reflects Provisional Settlement Funding (as reported to Cabinet on 13th January 2022.)
12. Cardiff will receive a 10.7% increase in Aggregate External Finance (AEF) in 2022/23 (£52.6 million in cash terms after adjusting for transfers). Included within the settlement is funding for additional pressures. These include agreed support for the payment of the Real Living Wage in the care sector as announced by the Deputy Minister for Social Services on 21st December 2021. (Statement linked here) It also includes allowances for increased pay and national insurance contributions from April 2022. From a financial risk and resilience perspective, in the absence of any Local Authority Hardship Fund next year, the Council will need to ensure it can cover any ongoing COVID-19 related pressures (both expenditure and income) from within this allocation.
13. Specific grant announcements include significant new allocations linked to recent WG policy announcements, including Free School Meals and Childcare. It is difficult to comment on the quantum of these sums at present. As further detail emerges on the implementation of these policies in 2022/23, the cost implications will need to be carefully worked through in the context of funding allocations.

### **Revenue Budget 2022/23**

14. A summary of the 2022/23 Revenue Budget is set out below.

<b>Resources Required</b>	<b>£000</b>
<b>Base Budget B/F (adjusted for transfers)</b>	<b>686,734</b>
Pay Award and NI changes	6,034
Price Inflation	10,664
Financial Pressures	4,413
COVID Recovery	10,000
Commitments, Realignments & Capital Financing	10,471
Policy Growth	5,500
Demographic Pressures	8,318

Schools Pressures	9,309
Savings	(7,708)
<b>Resources Required</b>	<b>743,735</b>

<b>Resources Available</b>	<b>£000</b>
Aggregate External Finance - per Provisional Settlement	544,715
Council Tax: 2022/23 tax base & 1.9% rate increase	199,020
<b>Resources Available</b>	<b>743,735</b>

### **Revenue Budget Savings**

15. The 2022/23 Budget is predicated on the delivery of £7.708 million in efficiency savings.

Efficiency savings are defined as achieving the same output (or more) for less resource, with no significant impact on the resident / customer. All proposals have been screened for their equalities impact and no concerns were identified. Savings are made across directorates, except for Schools, which following consideration post consultation by Cabinet, have been protected for 2022/23.

<b>Nature of Saving</b>	<b>£000</b>
Review of staffing arrangements	1,063
Reductions in premises costs	340
Reductions in external spend	3,980
Increase in Income	1,325
Reduction in General Contingency	1,000
<b>TOTAL</b>	<b>7,708</b>

16. In line with the Council's July 2021 Budget Strategy Report, in order to improve the deliverability of savings and maximise the chances of securing full year savings in 2022/23, proposals are being implemented in the current financial year where possible. This approach means that £2.785 million have already been achieved.

### **Financial Resilience Mechanism**

17. The Council has a £3.8 million budget called the Financial Resilience Mechanism (FRM) that was set up to help the Council deal with funding uncertainty. It is used to invest in priority areas, but investment is one-off and determined each year. This means that the budget is used proactively, but could be deleted in future if required, without affecting day-to-day services. In the context of the better than anticipated funding position, the FRM will not be required to address the funding position and is therefore available for one-off investment. The table below provides a summary of how it will be used:

<b>FRM – One-off use for 2022/23</b>	
<b>Category</b>	<b>£000</b>
Young People	1,210
Community Improvement and Safety	1,648
Cleaner and Greener Cardiff	670
City Infrastructure	272
<b>TOTAL</b>	<b>3,800</b>

### **Financial Resilience**

18. In order to ensure there is a resilience cover against areas that can be unpredictable or volatile, the 2022/23 budget proposals include specific contingencies. These reflect:

- The difficulty in modelling potential increases in the number and complexity of Looked After Children Placements (£2.500 million.)
- The difficulty in modelling demand in Adult Services (£3.000 million)
- Market volatility in respect of recycling materials (£0.350 million).

19. The Council will reduce its General Contingency of £3 million in 2022/23 by £1.0 million. In the past, this was specifically held to protect the Council against late or under-delivered savings. However, in recent years, as savings requirements have reduced the contingency has been retained to address the difficulties in predicting demand, and more recently due to the risks associated with the COVID-19 pandemic. In 2022/23, it is considered that the continued improvements in savings delivery and planning, higher level of reserves and specific contingencies for particular risks will enable a lower level of general contingency.

### **Draft Capital Programme 2022/23 to 2026/27**

20. Cardiff's Capital Settlement is a £0.480 million increase in General Capital Funding (GCF) for 2022/23 (2.7%), with indicative increases of £3.9 million in each of 2023/24 and 2024/25. Whilst the additional GCF allocations are welcome, at present it is unclear whether those increases will be sustained in baseline allocations beyond 2024/25. It is also of note that there are currently significant pressures resulting from supply chain cost increases, demand for investment to maintain condition, and capital receipt assumptions.
21. There is little detail in terms of specific capital grant awards for Cardiff. As in previous years, these would need to be on a bid basis which can make long term financial planning difficult. This applies to the £20 million decarbonisation sum announced at an All-Wales level.
22. The proposed 2022/23 Budget outlines capital expenditure proposals of £1.206 billion for the financial years 2022/23 to 2026/27, of which, £263 million is earmarked for 2022/23. Details of the individual Directorates' capital programmes are included in attached Appendices.

### **APPENDIX 1 - SUMMARY OF DRAFT CORPORATE PLAN 2022-25**

23. In July 2017, the Council's Administration set out a policy programme and associated delivery commitments entitled 'Capital Ambition' establishing the Cabinet's key priorities for the municipal term, and outlining a programme of action to continue to drive the city economy forward, whilst ensuring that the benefits of success are felt by all residents.
24. In January 2020 the Cabinet approved an update of the Administration's policy programme, priorities and commitments entitled, *Capital Ambition, our Continuing Commitments for Cardiff*. The commitments set out within the Capital Ambition focuses on four main priorities, which form the basis for the Corporate Plan 2022-25:
- **Working for Cardiff:** making sure that all our citizens can contribute to, and benefit from, the city's success
  - **Working for Wales:** A successful Wales needs a successful capital city
  - **Working for the Future:** Managing the city's growth in a sustainable way.
  - **Working for Public Services:** making sure our public services are delivered efficiently, effectively and sustainably in the face of the rising demand and reducing budgets.



25. The Well-being of Future Generations act places a statutory duty on Public Bodies to publish well-being objectives. In Cardiff, the Council and the Public Service Board have adopted the same 7 Well-being Objectives reflecting their shared aspirations for the city and a common understanding of challenges. The Corporate Plan is therefore structured around Capital Ambition priorities and 7 well-being-objectives and makes clear the steps the Council will undertake to make progress in achieving these objectives.
26. **Appendix 1** to this report sets out the sections of the Corporate Plan 2022-25 that fall within this Committee's terms of reference. The extracts have also been colour coded in line with Cabinet Members portfolios - this has been done to aid Member's reference and facilitate the structure of the meeting.
27. Committee Members are reminded a key purpose of this meeting is to test the alignment of the budget proposals with the priorities detailed in the draft Corporate Plan.

<b><u>Councillor Wild – Strategic Planning &amp; Transport</u></b>
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28. Committee Members are reminded that in line with the structure of the meeting, the Appendices have been colour coded in accordance with the Cabinet Member's portfolio. Information relevant to **Cllr Wild's portfolio have been shaded blue** – however, where priorities are shared across Cabinet Member portfolios; they have been **shaded orange**.

Draft Budget Proposals and Capital Programme

29. This section of the report provides the Committee with an opportunity to consider the draft Cabinet budget proposals relevant to Cllr Wild's portfolio and their alignment to the Corporate Plan 2022 – 2025. During the meeting, officers from the Planning, Transport & Environment directorate will answer any questions Members may have.
30. For the section of the meeting relating to Cllr Wild, Members are asked to refer to **the Appendices attached**, in relation to the following proposals which are **shaded blue**:

## **APPENDIX 5 - Cllr Wild Savings Proposals relevant to Env. Scrutiny Committee**

- I. **E1 – Street Lighting Energy Initiatives**  
Continuation of the implementation of the LED & dimming regime across entire Street Lighting network, which is resulting in decreased energy usage – **proposed savings £40,000**
- II. **E2 – Highways - Electrical Team**  
Reduced reliance on Street Lighting structural & electrical testing revenue budgets due to Capital investment in new infrastructure – **proposed savings £15,000.**
- III. **E3 - Staffing Efficiencies across PTE**  
Deletion of posts that equate to 2.4 FTE reduction in the directorate – **proposed savings £41,000**
- IV. **I1 - PTE - General Fees & charges**  
Additional income through increases to a number of fees & charges in respect of highways and transportation – **proposed income - £10,000**
- V. **I3 – Building Control- Supplemental charging for Property Searches**  
Additional income through recently introduced Land Search fees – **proposed income £60,000**
- VI. **I4 - Road Safety Team**  
Improve recharging & full cost recovery to Grant funded schemes – **proposed income £10,000**
- VII. **I5 - Transport Policy - Review basis of recharging to Grant funded schemes.**  
Improve recharging & full cost recovery to Grant funded schemes – **proposed income £25,000**

## **APPENEDIX 6 - Financial Pressures, Commitments, Realignments & Capital Ambition Policy Growth 2022/23**

### **Capital Ambition Policy Growth**

- I. Highways – Carriageways and Footways - £1000,000

## APPENDIX 7 - Earmarked Reserves – General Fund

Reserve	Estimated Balance at 31.03.22	Other Commitments	Estimated Balance at 31.03.23	Purpose / To Fund:
Central Transport Service	500	(85)	415	Central Transport vehicle service
Highways Section 278	229	(100)	129	Highways Investment
Local Plan	263	(263)	0	Local Development Plan and any potential appeals or judicial reviews
Parking & Enforcement	1,648	(828)	820	Surpluses on parking & enforcement schemes which, under the Road Traffic Act 1984, have to be reinvested in Road Traffic Schemes
Council General Reserve	14,255		14,255	

## APPENDIX 8 - Capital Programme

### Annual Sums Expenditure:

- I. **Lines 7 - 9**
- II. **Lines 11- 17**

### Ongoing Schemes / Amendments to Ongoing Schemes:

- I. **Lines 36 – 40**
- II. **Line 50**

### New Capital Schemes / Annual Sums (Excluding Invest to Save):

- I. **Line 60**

### Schemes Funded by Grants & Contributions

- I. **Lines 65 - 70**

### Additional Borrowing Undertaken by the Council:

- I. **Line 81**

## **APPENDIX 9 - Employee Implications of Budget**

### Planning, Transport & Environment

- a) Delete 2.4 posts – staffing efficiencies across PTE
- b) Create 4 posts - Transport team - Additional Staffing
- c) Create 3 posts - Additional Planning Team Capacity

## **APPENDIX 10 - Fees and Charges - General**

- a) Lines 378 - 380
- b) Lines 382 – 495

<b><u>Councillor Michael – Clean Streets, Recycling &amp; Environment</u></b>
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For areas that fall to Cllr Michael, Members are asked to refer to **the Appendices attached**, in relation to the proposals, shaded **green**:

## **APPENDIX 5 - Cllr Michael Savings Proposals relevant to ENV. Scrutiny Committee.**

a) **E4- Shared Regulatory Services**

A reduction in Cardiff's contribution to Shared Regulatory Service, linked to business administration arrangements – **proposed savings £86,000**

b) **E1 – Cleansing, Enforcement & Strategy Redesign**

A redesign of management structure with no associated impact on frontline services – **proposed savings £60,000**

c) **I1 - Realign Income Budgets**

Income budget increase in line with increased activity at Bessemer Commercial Site and other services – **proposed income £172,000**

d) **I2 – Review of existing Income targets - Cleansing**

Income budget increase in line with increased activity from SWTRA and City Centre - **proposed income £30,000**

## **APPENDIX 6 - Financial Pressures, Commitments, Realignment & Capital Ambition Policy Growth 2022/23**

### Commitments:

- a) Shared Regulatory Service - Contribution to Pay Award - £80,000
- b) Replacement Vehicles (Economic Development) - £84,000
- c) Replacement Vehicles (Planning, Transport & Environment) - £60,000

### Expenditure & Income Realignment:

- g) Additional Waste Crews (funded through income in 2021/22)- £642,000
- h) Trade Waste - change in regulations - £313,000
- i) Landfill Gas - unachievable income - £235,000
- j) Waste Recyclate Income – (1,250)
- k) Renewable energy Schemes - £100,000

### Capital Ambition Policy Growth:

- l) Additional Cleansing and Enforcement - £452,000
- m) Street Scene Local Action Team (formerly known as Blitz Teams) - £250,000
- n) One Planet Cardiff Delivery – posts - £216,000
- o) One Planet Cardiff Delivery - £200,000
- p) Transport team - Additional Staffing - £219,000
- q) Additional Planning Team Capacity - £164,000

## **APPENDIX 7 - Earmarked Reserves – General Fund**

<b>Reserve</b>	<b>Estimated Balance at 31.03.22</b>	<b>Other Commitments</b>	<b>Estimated Balance at 31.03.23</b>	<b>Purpose / To Fund:</b>
Bereavement Services	181	(33)	148	Planned programme of refurbishment and improvement
Cardiff Dogs Home Legacy	376	(65)	311	Donations left to Cardiff Dogs Home to be used in connection with service improvements
Energy Conservation (One Planet)	404	(309)	95	Energy conservation initiatives

Energy Market Volatility	336	(100)	236	Unexpected fluctuations in the cost of energy
Inspectorate Support	1,008		1,008	Consultancy for inspections and the regulatory environment
Waste Management	236		236	Initiatives to achieve recycling targets and offset impact of additional tonnage and associated costs
Council General Reserve	14,255		14,255	Impact of unexpected events or emergencies

## **APPENDIX 8 - Capital Programme**

### Annual Sums Expenditure:

- a) **Line 10**
- b) **Lines 18-19**

### Ongoing Schemes / Amendments to Ongoing Schemes:

- c) **Lines 41 - 47**

### Schemes Funded by Grants & Contributions:

- d) **Lines 71 - 73**

### Additional Borrowing Undertaken by the Council to be repaid from revenue savings:

- e) **Lines 82-83**
- f) **Line 88**

## **APPENDIX 9 - Employee Implications of Budget**

### Recycling & Neighbourhood Service

- a) Delete 1 post – Cleansing, Enforcement & Strategy Redesign
- b) Create 7 posts - Street Scene Local Action Team (formerly known as Blitz Teams)
- c) Create 8 posts - Extra Street Cleaners

### Planning Transport & Environment

- d) Create 4 posts – One Planet Cardiff Delivery

## **APPENDIX 10 - Fees and Charges – General**

- g) Lines 244 - 278
- h) Lines 355 – 377
- i) Line 381
- j) Line 0
- k) Line 497 – 498
- l) Line 539
- m) Lines 540 - 548

Attached at **Appendix 11** are fees and charges that are exempt from publication, **Members are reminded, should they have any questions on this Appendix, they must be taken in a closed section of the meeting.**

## **Consultation & Engagement Process**

31. Consultation on the Council's budget proposals for 2022/23 was undertaken by the Cardiff Research Centre. The bilingual consultation ran from 14th January to 6th February 2022, following the budget announcement from the Welsh Government on 21st December 2021.
32. Due to ongoing restrictions arising from the Covid-19 Pandemic, traditional methods of engagement were impossible, and the 2022-23 Budget Consultation was delivered solely online.
33. The Cardiff Research Centre worked closely with partnership organisations to ensure as representative a response as possible. In a bid to ensure the survey was promoted as widely as possible, the survey was promoted via:
  - Email – directly with organisations known to work with less frequently heard groups; Cardiff Youth Council; Cardiff's Citizen's Panel
  - Internet/intranet – hosted on the Council website, at [www.cardiff.gov.uk/budget](http://www.cardiff.gov.uk/budget), on the Have Your Say page. It was also promoted to Council employees via DigiGov, Intranet and Staff Information. A separate link to an accessible version of the survey (for use with screen readers) was made available alongside the link to the main survey.

- Social media - promoted on the Council's corporate Facebook, Twitter, Instagram and Linked In accounts by the Corporate Communications Team throughout the consultation period (to a combined audience of 175,266 followers). Targeted promotion was facilitated via stakeholder's social media accounts and Facebook 'boosts' of paid advertising aimed at those less frequently heard i.e. under 25's, Minority Ethnic groups and those living in the 'Southern Arc' of the city. A separate survey was distributed to secondary schools across Cardiff and to the Youth Council.

34. After data cleansing to remove blank and duplicated responses, a total of **1,547 responses** were received from the three surveys. A copy of the consultation document is attached at **Appendix 12**

### **Way Forward**

35. During this meeting, Members will have the opportunity to scrutinise the draft Corporate Plan 2022-25, the alignment of the draft budgetary proposals 2022/23 with the draft Corporate Plan, the potential impact of the draft budgetary proposals on service delivery, service users and citizens of Cardiff, and the achievability and deliverability of the budget proposals.
36. Officers will make a presentation on the overall budget position, and issues falling within the terms of reference of this Committee. The relevant Cabinet Members and Officers will be available to answer Members' questions.
37. Following consideration of the budget proposals, presentations and answers to Member questions, the Committee may wish to provide its comments, observations and recommendations to the Cabinet for consideration at their meeting on 24 February 2022.

### **Legal Implications**

The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations.



All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

### **Financial Implications**

The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations

### **RECOMMENDATION**

The Committee is recommended to give consideration to the information attached to this report and received at this meeting and to submit any recommendations, observations or comments to the Cabinet.

**Davina Fiore**

**Director of Governance and Legal Services**

**18 February 2022**